

**TITLE SHOULD BE IN UPPERCASE LETTERS, TIMES NEW ROMAN  
14PT, BOLD, CENTRALIZED IN THE PAPER LANGUAGE**

***IF THE PAPER IS IN A LANGUAGE OTHER THAN PORTUGUESE,  
PLEASE PROVIDE THE TITLE IN PORTUGUESE, UPPERCASE  
LETTERS, ITALIC, BOLD, TIMES NEW ROMAN 14PT, CENTRALIZED***

***IF THE PAPER IS IN A LANGUAGE OTHER THAN ENGLISH, PLEASE  
PROVIDE THE TITLE IN ENGLISH, IN UPPERCASE LETTERS, ITALIC,  
BOLD, TIMES NEW ROMAN 14PT, CENTRALIZED***

***Attention: Don't include your name neither any other personal identification  
throughout the entire article.***

#### **RESUMEN (OR RÉSUMÉ)**

If the full article is written in French or Spanish, the abstract, with a maximum of 300 characters in the respective language, should be here in Times New Roman 12pt and justified, 1.5 spacing. Attention: Articles written in English and Portuguese should not include the abstract in Spanish and/or French here. In the abstract, clearly state the objective of the article, the steps taken to achieve this objective, and the conclusions of the article.

***Palabras clave (or mots-clés):*** Five keywords must be indicated in the paper's language, separated by semicolons, and each keyword, when composed of multiple words, must not exceed three words. Times New Roman 12, 1.5 spacing, lowercase letters, except for acronyms.

#### **RESUMO**

In any case (articles written in French, Spanish, English, and Portuguese), the abstract in Portuguese must be included here with a maximum of 300 characters in Times New Roman 12pt font and justified, 1.5 spacing. In the abstract, clearly state the objective of the article, the steps taken to achieve this objective, and the conclusions of the article.

***Palavras-chave:*** Five keywords must be indicated in portuguese, separated by semicolons, and each keyword, when composed of multiple words, must not exceed three words. Times New Roman 12, 1.5 spacing, lowercase letters, except for acronyms.

## **ABSTRACT**

In any case (articles written in French, Spanish, English, and Portuguese), the abstract in English must be included here with a maximum of 300 characters in Times New Roman 12pt font and justified, 1.5 spacing. In the abstract, clearly state the objective of the article, the steps taken to achieve this objective, and the conclusions of the article.

**Keywords:** Five keywords must be indicated in English, separated by semicolons, and each keyword, when composed of multiple words, must not exceed three words. Times New Roman 12, 1.5 spacing, lowercase letters, except for acronyms.

**1. First level heading: use times new roman 12, left-aligned, bold, with (only) the first letter in uppercase. Please, include a space to separate the keywords and the first heading**

Indent the first line of all paragraphs with spacing of 1.25 cm. Use Times New Roman 12pt, justified, 1.5 spacing. The article should be prepared on an A4 page with 2.5 cm margins on all four sides.

Use the APA 7th edition style for citations and references. Attention: use the author-date system (Author, year). Direct quotations with 40 or more words should be presented in a block format, indented 1.25 cm from the left margin, without quotation marks, and with single line spacing.

You should present the article in an editable format (.doc/.docx/.odt/.txt).

Although the journal publishes longer articles, the articles should ideally be around 15 pages including references.

Use footnotes sparingly. Each footnote, when used, must not exceed 300 characters, including spaces.<sup>1</sup>

Use italics instead of underlining, except for URL addresses.

- For bulleted lists, use this style

- (1) For numbered lists, use this style

For tables and figures, use recommendations from APA 7th edition style.

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<sup>1</sup> All footnotes in Times New Roman 10pt and justified, 1.0 spacing. Each footnote, when used, must not exceed 300 characters, including spaces.

**1.1 Second level heading: use times new roman 12, left-aligned, bold, with (only) the first letter in uppercase. Ident with spacing of 1.25 cm.**

Indent the first line of all paragraphs with spacing of 1.25 cm. Use Times New Roman 12pt, justified, 1.5 spacing. Please, include a space to separate the heading and the paragraph.

***1.1.1 Third level heading: use times new roman 12, left-aligned, bold, italics, with (only) the first letter in uppercase. Ident with spacing of 1.25 cm.***

Indent the first line of all paragraphs with spacing of 1.25 cm. Use Times New Roman 12pt, justified, 1.5 spacing. Please, include a space to separate the heading and the paragraph.

***1.1.1.1 Fourth level heading: use times new roman 12, left-aligned, italics, with (only) the first letter in uppercase. Ident with spacing of 1.25 cm.***

Indent the first line of all paragraphs with spacing of 1.25 cm. Use Times New Roman 12pt, justified, 1.5 spacing. Please, include a space to separate the heading and the paragraph.

All references must be listed in the final part of the paper using APA 7<sup>th</sup> style (see some examples in the last page and see APA 7<sup>th</sup> ed. manual for other situations).

## References

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